

Taekwondo South schools Risk Assessment

WHAT ARE THE HAZARDS?	WHAT ACTION DO YOU NEED TO TAKE TO CONTROL THE RISK	WHO NEEDS TO CARRY OUT THE ACTION?	WHEN IS THIS ACTION NEEDED by?
Collection/pickup	Pupils will be socially distanced when exiting the building. Implement social distance rule for parents when collecting their children from a specific area. Staff to wear a facial covering during this time.	Staff/students/parents	IMMEDIATELY/ONGOING
Mixing children with other unknown adults due to the greater risk of spread of covid-19	Prevent all adults from entering the building except staff	Staff	IMMEDIATELY/ONGOING
Contamination through touching surfaces	All pupils to wash hands or use hand sanitizer before entering the building and after using toilet facilities	Staff to action/pupils	IMMEDIATELY/ONGOING

	Surface, including basins, taps, toilet seats, door handles, chairs must be cleaned at the end of each lesson	Staff	IMMEDIATELY/ONGOING
	The floor will be cleaned at the start of each day and waste paper bins emptied at the end of each day	Cleaner	IMMEDIATELY/ONGOING
	Exercise mats to be cleaned using an antibacterial cleaner before the start of each lesson	Staff	IMMEDIATELY/ONGOING
	PPE, eg: Facial coverings, disposable gloves will be provided for additional cleaning.	Principal	IMMEDIATELY/ONGOING
	Classes to cease 5 minutes early to allow staff to clean down before next class starts	Staff	IMMEDIATELY/ONGOING
Increased risk of spread due to close proximity in classes	All children will be appropriately socially distanced during the lesson with the use of markers. No partner work or hand holding	Staff	IMMEDIATELY/ONGOING

	Implement 'catch it, bin it, kill it' Place all used tissue in a closed top bin	Staff/students	IMMEDIATELY/ONGOING
	All staff must maintain a social distance of 1-2 metres from pupils during lessons. If not possible, a facial covering must be worn.	Staff	IMMEDIATELY/ONGOING
	Students are only to attend their allocated lesson	Students/staff	IMMEDIATELY/ONGOING
	No excess belongings to be brought in to the building and students to bring their own named water bottle	Students	IMMEDIATELY/ONGOING
	Doors/Windows must be kept open when the building is occupied	Staff	IMMEDIATELY/ONGOING
	Students must use their own equipment where possible, pads must be cleaned after each use.	Principle	IMMEDIATELY/ONGOING
Symptoms of or confirmed cases of Coronavirus Covid-19	Staff/pupil must not attend any class and should inform TKDSOUTH immediately. All government guidelines must be adhered to. Venue organiser to be informed immediately.	Principle/staff/students/parents	IMMEDIATELY/ONGOING